

CP

Classroom Protocol (not cell phone)

1. Come to class on time or earlier. Do not be late. But if you do come late, enter from the back quietly. Or if there is no backdoor please climb through a window. Don't be surprised if I glare at you as you walk past me to your seat. (OK, just kidding on these last two.)
2. If you have to leave early for an interview or dental appointment, please let me know in advance (before the start of class). When you get up to leave without asking my permission before the start of class, I might get the feeling that I might have said something wrong that offended you and this is why you're leaving. I wouldn't like that. You wouldn't either. Believe me.
3. Please go to the toilet before or after class, not during class. If it strikes you during class in the middle of my lecture, **hold it in!** (OK, I might be kidding on this last one.)
4. During class, please do not work on your assignments, homework or presentations from *another* class. This is rude and it offends me. When you are in my class I want your full attention in the same manner that I give you my full attention during class. If you want to work on your other class assignments, you are better off not coming to class. I am serious on this one.
5. As much as possible ask questions during class, not after the class is over. There might be other students who also want to ask the same question. And the whole class can benefit from the answer. I want to avoid the mad rush of students coming at me just as I am preparing to go to my next class.
6. No texting or mobile phone calling or e-mailing or web surfing during class unless instructed to do so. This is a real no-no.
7. Keep your voices low when you talk to your classmates. Respect the need of others to listen to my boring lecture.
8. Sit upright. Do not slouch or sleep on your desk.
9. Near the end of class wait until I say so before packing up to go to your next class.
10. Unless instructed otherwise, participation in class discussion is *individual*, meaning you are on your own. Please do not ask for help from your classmates or do not give help to your classmates.
11. Off class, be mindful of when you e-mail me for an appointment or with questions. Give me enough lead time to respond to your request for an appointment or help with an essay. Try *not* to e-mail me past midnight and expect an answer within a few minutes or less.

Good luck. Enjoy my class. –Professor Rudy Ledesma